

CLUSTER : Economic Development & Planning
UNIT : Development Planning, Environment & Management
TARIFF : Building Inspectorate (Permits and Encroachments)

BUILDING INSPECTORATE

Charge Code	Details	Present Tariff Excluding Vat (2022/2023)	Tariff Excluding Vat (2023/2024)	Tariff Including Vat (2023/2024)	Tariff Including Vat (2024/2025)	Tariff Including Vat (2025/2026)
		R	R	R	R	R
HOARDING PERMITS (Scheme Areas)						
DMBI0001CC	Enclosing portion of street rework or demolition	R34.78 per m ² per week	R36.52 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week
	In area with metered parking					
DMBI0002CC	Parking meter removal/disconnection Application fee	347.82	365.22	420.00	420.00	420.00
DMBI0003CC	Per metered bay	R173.91 per week	R182.61 per week	R210.00 per week	R210.00 per week	R210.00 per week
	Maximum Controlled Zones:					
DMBI0004CC	(1) CBD's and Multi Storey Residential Buildings	R34.78 per m ² per week	R36.52 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week
DMBI0005CC	(2) Industrial Areas, Commercial Buildings & Buildings close to Environmentally Sensitive Zones.	R34.78 per m ² per week	R36.52 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week	R42.00 per m ² per week
DMBI0006CC	Skip Permit application Fee	138.26	145.22	167.00	167.00	167.00
	Minimum Controlled Zones:					
DMBI0007CC	Minimum Fee and Dwelling Houses	254.78	267.83	308.00	308.00	308.00
DMBI0008CC	Skip Permit application Fee	138.36	145.22	167.00	167.00	167.00
DMBI0009CC	Dwellings (permit for 3 months) and other buildings not specified above	638.26	670.43	771.00	771.00	771.00
	HOARDING PERMITS (Areas outside the Scheme)					
DMBI0010CC	Single Dwellings and Other Buildings	126.96	133.04	153.00	153.00	153.00

Notes :

a) No refund is applicable for an application except in the circumstances that the application fee was incorrectly calculated. Applications for such refunds and accompanying evidence to be made within 12months of date of payment.

EXEMPTIONS AND/OR SPECIAL CIRCUMSTANCES

- a) Tariffs may be reduced for applications from registered non-profit organisations to a maximum of 50% at the discretion of the Head: DPE&CP&M on receipt of detailed motivation and proof of registration.
- b) No Tariff applicable on applications made by the State (State is defined as any sphere of government or Dept thereof including State owned Entities)
- c) Tariffs may be reduced to a maximum of 50% of the applicable fee for Bad Buildings turn-around applications, on receipt of a detailed motivation, at the discretion of the Head: DPEM.

CLUSTER : Economic Development & Planning
UNIT : Development Planning, Environment and Management
TARIFF : Building Inspectorate (Demolitions)

Charge Code	Details	Present Tariff Excluding Vat (2022/2023)	Tariff Excluding Vat (2023/2024)	Tariff Including Vat (2023/2024)	Tariff Including Vat (2024/2025)	Tariff Including Vat (2025/2026)
		R	R	R	R	R
DEMOLITION APPLICATION FEE (All Areas)						
DMBI0011CC	Demolition Application Fee (All buildings)	580.87	609.57	701.00	701.00	701.00

Notes :

a) No refund is applicable for an application except in the circumstances that the application fee was incorrectly calculated. Applications for such refunds and accompanying evidence to be made within 12 months of date of payment.

EXEMPTIONS AND/OR SPECIAL CIRCUMSTANCES

- i) No Tariff applicable on applications made by the State (State is defined as any sphere of government or Dept thereof including State owned Entities)
- ii) Tariffs may be reduced for applications from registered non-profit organisations to a maximum of 50% at the discretion of the Head: DPE&CP&M on
- iii) Tariffs may be reduced to a maximum of 50% of the applicable fee for Bad Buildings turn-around applications, on receipt of a detailed motivation, at the discretion of the Head: DPEM.

CLUSTER : Economic Development & Planning
UNIT : Development Planning, Environment & Management
TARIFF : ADMIN (Registry/Archive Record Viewing & Copies)

Charge Code	Details	Present Tariff Excluding Vat (2022/2023)	Tariff Excluding Vat (2023/2024)	Tariff Including Vat (2023/2024)	Tariff Including Vat (2024/2025)	Tariff Including Vat (2025/2026)
		R	R	R	R	R
	Documents and Plans					
Viewing						
DMBI0012CC	Hard copy, electronic or microfiche archive records (per address per day) search & viewing fee	20.00	20.87	24.00	24.00	24.00
	Printing/Copying of Requested (Viewed) Archive Records					
	Paper print or paper copy of viewed archive records (cost per page printed)					
DMBI0013CC	Per A0	38.26	40.00	46.00	46.00	46.00
DMBI0014CC	Per A1	20.00	20.87	24.00	24.00	24.00
DMBI0015CC	Per A2	12.18	13.04	15.00	15.00	15.00
DMBI0016CC	Per A3	2.61	2.61	3.00	3.00	3.00
DMBI0017CC	Per A4	1.74	1.74	2.00	2.00	2.00

NOTES

- a) Approved building plans and relative documents are microfilmed (where the resources are available) or electronically scanned for storage, access by public and staff alike, as well as for record purposes. Where equipment is not available, the hard copies of building plans and related documents are physically stored & viewed.
- b) To obtain copies of archived building application records & related documents requires the payment of Viewing Fee in addition to a copying/printing fee for each page of the document required, whether printed or photocopied. (Viewing fee + Printing/Copying fee).
- c) The viewing records (retrieval/search and viewing) fee is based upon time spent locating, accessing, extracting and researching all available records and is applied per address, per day, for which records are being inspected. No additional or other scanning, printing, photo-stating, or data capturing fee is applicable to records of the Development Management Department as such costs are borne by, and related to the method of record keeping employed by the municipality.
- d) The printing/copying fee for a copy of each page of the documents required, whether plans or other documents, is charged as per the identified fee and the following examples:
 - (i) document print fee for each A4 page printed + one search fee per address for which records are requested, e.g 10 x A4 pages to be printed = A4 print fee (R2,00 x 10 pages) + search fee (R24) = R20 + R24 = R44, or
 - (ii) document print fee for each plan sheet printed + document print fee for each A4 page printed + one search fee per address for which records are requested, e.g 3x A1 plan sheets and 5x A4 pages to be printed = A1 print fee (R24 x 3) + A4 print fee (R2,00 x 5) + search fee (R24) = R72,00 + R10,00 + R24,00 = R106.00.
- e) No refund is applicable except in the circumstances that the fee was incorrectly calculated.

EXEMPTIONS AND/OR SPECIAL CIRCUMSTANCES

- 1) No tariff applicable on applications made by the State (State is defined as any sphere of government or Dpt thereof including State owned Entities)
- 2) The tariffs may be reduced to a maximum of 50% of the applicable fee for Bad Buildings turn-around applications, on receipt of a detailed motivation, at the discretion of the Head
- 3) The tariffs may also be reduced to a maximum of 50% of the applicable fee for applications from registered non-profit organisations on receipt of a detailed motivation

CLUSTER : Economic Development & Planning
UNIT : Development Planning, Environment & Management
TARIFF : Building Inspectorate (Temporary Building Applications)

Charge Code	Details	Present Tariff Excluding Vat (2022/2023)	Tariff Excluding Vat (2023/2024)	Tariff Including Vat (2023/2024)	Tariff Including Vat (2024/2025)	Tariff Including Vat (2025/2026)
		R	R	R	R	R
Temporary Building Applications - All Areas						
DMBI0018CC	Minor Building Works and Minimum Fee	Minimum building application fee applies (R100.00)	Minimum building application fee applies (R105.22)	Minimum building application fee applies (R121.00)	Minimum building application fee applies (R121.00)	Minimum building application fee applies (R121.00)
DMBI0019CC	Floor area	R10.43 per 1m ² (Excluding VAT) with a minimum fee of R100.00 (Excluding VAT)	R11.30 per 1m ² (Excluding VAT) with a minimum fee of R105.22 (Excluding VAT)	R13.00 per 1m ² (Including VAT) with a minimum fee of R121.00 (Including VAT)	R13.00 per 1m ² (Including VAT) with a minimum fee of R121.00 (Including VAT)	R13.00 per 1m ² (Including VAT) with a minimum fee of R121.00 (Including VAT)
DMBI0020CC	Internal alterations where there is No Additional Floor area, but the floor area impacted is in excess of 1000m ²	1,000.00	1,050.43	1,208.00	1,208.00	1,208.00

Notes :

- a) Approval valid for 1 year only.
 accompanying evidence to be made within 12months of date of payment.

EXEMPTIONS AND/OR SPECIAL CIRCUMSTANCES

- a) Tariffs may be reduced for applications from registered non-profit organisations to a maximum of 50% at the discretion of the Head: DPE&CP&M on receipt of detailed motivation and proof of registration.
- b) No Tariff applicable on applications made by the State (State is defined as any sphere of government or Dept thereof including State owned Entities)
- c) Tariffs may be reduced to a maximum of 50% of the applicable fee for Bad Buildings turn-around applications, on receipt of a detailed motivation, at the discretion of the Head: DPEM.

CLUSTER : Economic Development & Planning
UNIT : Development Planning, Environment and Management
TARIFF : Building Inspectorate (Dangerous Situations)

Charge Code	Details	Present Tariff Excluding Vat (2022/2023)	Tariff Excluding Vat (2023/2024)	Tariff Including Vat (2023/2024)	Tariff Including Vat (2024/2025)	Tariff Including Vat (2025/2026)
		R	R	R	R	R
Dangerous Situations (All Areas)						
DMBI0021CC	Dangerous Situations (Recoveries)	Full cost of the work undertaken with minimum fee of R1000.00	Full cost of the work undertaken with minimum fee of R1050.43	Full cost of the work undertaken with minimum fee of R1208.00	Full cost of the work undertaken with minimum fee of R1208.00	Full cost of the work undertaken with minimum fee of R1208.00