



COUNCIL DECISION CIRCULAR : MEETING HELD ON 2023-06-15

TO ALL DEPUTY CITY MANAGERS AND HEADS:

Attached please find decisions adopted by the Council at its meeting held on 2023-06-15.

Deputy City Managers and Heads are kindly requested to facilitate implementation of the decisions impacting their Clusters and Units within the applicable timeframes.

Kindly note that the word "**ADOPTED**" marked in bold at the end of the recommendation confirms that the item has been approved by Council and is ready for implementation. Other relevant status will be reflected at the end of the recommendation to indicate the position taken by Council on a particular item.

Should further information be required on any item on the Council agenda, kindly contact the Senior Manager: Secretariat, **Ms Theresa Ndlovu**, as per the details below:

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3.7.3 That all cost incidental to the transaction shall be borne by the prospective lessee and all development plans are to be submitted for approval to any construction taking place.

3.7.4 That subject to the adoption of .1 and .3 above the Head: Real Estate be granted authority to give effect to the above-mentioned recommendations

The above recommendations were, by the majority vote, ADOPTED.

4. DIRECT EXCO REPORTS

4.1 REVIEW OF THE AUDIT COMMITTEE CHARTER AND NOTING OF THE INTERNAL AUDIT UNIT CHARTER 2023/2024

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As per the statutory requirements, the existing Audit Committee Charter is reviewed on an annual basis. The Charter serves as the Terms of Reference of the Committee and thus outlines the role of the Committee in pursuit of its role as informed by Section 166 of the Local Government: Municipal Finance Management Act No. 56 of 2003. The Internal Audit Unit Charter is submitted for noting purposes, as this serves as internal regulatory framework in terms of outlining roles and responsibilities by the parties involved in the internal audit processes.

It should be noted that there have been no major changes to the Charters since the Auditor's professional guidelines and legislations still remain the same. The documents are then submitted to achieve the necessary compliance requirements.

Accordingly,

COMMITTEE RECOMMENDS:

4.1.1 That Council approves the reviewed Audit Committee Charter for the 2023-24 financial year, it being recorded that there have been no major changes effected since the Auditor's professional guidelines and legislations still remain the same, and with the Charter being reviewed as per the requirements in terms of Section 166 of the Municipal Finance Management Act No. 56 of 2003, Section 45 of the Local Government: Municipal Systems Act No. 32 of 2000, National Treasury MFMA Circular No. 65, whereby the Audit Committee Charter require an annual review and update to ensure relevance and consistency with the MFMA, Municipal Systems Act (No.32 of 2000) and the other related regulations, guides and best practice, it being recorded that the Charter is attached to the Report by the Chief Audit Executive dated 22 May 2023.

4.1.2 That Council notes the reviewed Internal Audit Unit Charter for the 2023-24 financial year, which review has also been informed by the legislative prescripts cited in .1 above, it being recorded that the Charter is attached to the Report by the Chief Audit Executive dated 22 May 2023.

Item 4.1.1 ADOPTED & Item 4.1.2 NOTED